

PROFESSIONAL APPRAISERS ASSOCIATION OF SOUTH DAKOTA  
Board of Directors Meeting  
Tuesday, January 19, 2010

**Draft copy – subject to Board of Directors approval**

Present: Rita Washechek, Ryan Mohr, Craig Steinley, Peggy Bergman, Amy Frink, Allan Hall, Alan Hatzenbeller, Jane Meekins, Reva Mette, Lisa Jensen, David Lawrence, Bonnie Oletzke, Prentice Weaver, Debbi Williams, Brian Schmidt, Randy Vance, Bev Luke, and guest, Sherry Bren.

President Rita Washechek called the meeting to order at 6:40 p.m. CST at the Cedar Shore Resort in Chamberlain, SD, noting that a quorum was present.

**Randy Vance moved and Bonnie Oletzke seconded the motion to approve the minutes as written from the Board Meeting of 10/02/2009. Motion carried unanimously.**

STANDING COMMITTEE REPORTS:

**Finance: Secretary/Treasurer Craig Steinley, Amy Frink- Chairman, Rita Washechek, Lisa Jensen, Prentice Weaver, committee members.**

Bev Luke gave the treasurer's report. The 2009 financials were reviewed and the President's 2010 Proposed Budget presented. **A motion to approve the financials as presented was made by Reva Mette and seconded by Alan Hatzenbeller. Motion was approved.** The 2010 proposed budget was deferred until New Business.

**Membership Committee: Debbi Williams- Chairman, Bonnie Oletzke, Allan Hall, and Alan Hatzenbeller , committee members.**

Current membership as of the Annual Meeting 2010 is 140 paid members.

**Education Committee: Peggy Bergman- Chairman, Brian Schmidt, Lisa Jensen, and Alan Hatzenbeller, committee members.**

Bev Luke submitted the final income/expense reports for the September 2009 HVCC class and the October 2009 seminar, and a preliminary report was given for the 2010 Annual Meeting.

Discussion followed regarding the October 2010 meeting and location. **Brian Schmidt moved that the Annual Meeting be held in two days on a Thursday and Friday. It was seconded by Debbi Williams and motion carried.**

**Craig Steinley made a motion to defer a decision regarding the Fall Conference to the June 2010 BOD meeting and to hold the January 2011 Annual Meeting again in Chamberlain, SD. Randy Vance seconded the motion. Motion passed unanimously.**

**Legislative Committee: Craig Steinley- Chairman, Ryan Mohr, Randy Vance, Terry Leibel, Jim Dunlap, and David Lawrence, committee members.**

Craig Steinley gave an update on the Legislative Fund and an update on the 2011 Legislative campaign including the possibility of AMC legislation to be submitted by PAASD and/or the Department of Revenue and Regulation. He recapped the past years' expenses paid to Barry Wilfahrt, the lobbyist employed by PAASD. **Randy Vance made a motion with a second by Brian Schmidt to hire Barry to monitor the 2010 Legislative session for PAASD with a maximum fee of \$1,500, including expenses.**

**SPECIAL GUEST PRESENTATION:**

At this time, the meeting was turned over to our guest, Sherry Bren, Executive Director of the SD Appraiser Certification Program. She gave a recap of the numbers involved in the Supervisor/Training program.

Ms. Bren noted that PAASD had not yet voiced their support of legislation to regulate the AMCs to the Advisory Council. **Brian moved to advise the Advisory Council of PAASD's support of the Department of Revenue and Regulation introducing legislation to regulate AMCs in the 2011 legislative session, pending general membership approval. Bonnie seconded the motion and motion carried.**

**Public Relations: Committee: Jane Meekins- Chairman, Reva Mette and Peggy Bergman, committee members.**

No report.

SPECIAL COMMITTEE REPORTS:

**Website Committee: Craig Steinley- Chairman. Marly Konstant, Amy Frink, and David Lawrence, committee members.**

The Board reviewed the website proposal submitted by Factor 360. A copy had been emailed to the Board earlier. **Debbi Williams made a motion to accept the Factor 360 bid to update/change the website, including the call to action module and credit card module. Additionally, a flat fee for future PAASD classes should be charged whether paid by cash, check, or credit card. Brian Schmidt seconded this motion with all in favor.**

OLD BUSINESS:

None

NEW BUSINESS:

The discussion about the Memorandum of Understanding with SD-ASFMRA concerning the Annual Meeting was postponed to the June BOD meeting. It was agreed, as previously voted, that PAASD will focus on Thursday and Friday of the Annual Meeting for its classes. **Craig Steinley moved that the 2011 Annual Meeting dates will be January 19, 20, and 21. Randy Vance seconded the motion and it carried.**

President Rita Washechek returned to the discussion of the 2010 Budget. She suggested that the Executive Secretary's contract amount be \$575 (plus applicable sales tax) per month instead of \$550 (plus applicable sales tax). This will be a two-year contract extension with the second year increasing to \$625 (plus applicable sales tax) per month. The balance of the 2010 Budget was reviewed. The 2010 Budget has increases to Office Equipment (from \$300 to \$500) and Executive Secretary contract pay. **Craig Steinley moved that the 2010 Budget be approved as amended. Randy Vance seconded. Motion carried.**

President Rita then opened the discussion for a slate of candidates for the coming year. She noted that two Directors are going off the Board at the end of this meeting: Prentice Weaver and Randy Vance. Randy agreed to allow his name to be submitted as the Board's nomination for a three-year term. Brian Schmidt agreed to allow his name to be submitted as the Board's nomination for Secretary/Treasurer. That created another vacant Director's position. Kristie Hankel had previously agreed to accept the Board's nomination as a Director to fulfill the balance of Brian's term (expires in 2011). Ryan Mohr, leaving the Board as Past-President, agreed to serve a three-year Director's position.

**Peggy Bergman made a motion with a second from Alan Hatzenbeller to submit the Board's nomination of the following slate of candidates at the Annual Meeting of PAASD.**

**Amy Frink – President  
Craig Steinley – President Elect  
Brian Schmidt – Secretary/Treasurer**

**Randy Vance – 3-Year Director  
Ryan Mohr – 3-Year Director  
Kristie Hankel – 1-Year Director to fulfill  
balance of Brian Schmidt's term**

**The motion passed unanimously.**

There being no further business, **Alan Hatzenbeller made a motion to adjourn the meeting with a second by Randy Vance. Motion passed.** Meeting adjourned at 9:06pm.

Respectfully Submitted,

Bev Luke  
Executive Secretary